

GLOBAL EXCHANGE DÖVİZ TİCARET YETKİLİ MÜESSESE ANONİM ŞİRKETİ RELATED PERSON APPLICATION FORM

1. General Information

In accordance with Article 20 of the Constitution of the Republic of Turkey, everyone is entitled to demand the protection of personal data associated with them. This right also includes being informed about personal data about the person, accessing these data, requesting their correction or deletion, and learning whether they have been used for their purposes.

Law No. 6698 on the Protection of Personal Data ("**KVKK**") provides the right to make certain requests regarding the processing of personal data.

Global Exchange Döviz Ticaret Yetkili Müessese Anonim Şirketi ("**Global Exchange**" or "**Company**"), in accordance with Article 13 of the Law on the Protection of Personal Data, the evaluation of the rights of the relevant persons arising from their data ownership title and the information to be made to the relevant persons can be made through this Relevant Person Application Form.

2. Right Of Application

2.1. Application Subjects

In accordance with Article 11 of the Law on the Protection of Personal Data, anyone whose personal data is processed can apply to our Company and make requests regarding the following issues:

- (1) Learning whether your personal data is being processed,
- (2) If their personal data has been processed, to request information regarding this,
- (3) Learning the purpose of processing personal data and whether they are used appropriately for their purpose,
- (4) Learning the third parties to whom their personal data has been transferred domestically or abroad,
- (5) To request correction of personal data if it is incomplete or incorrectly processed, and to request notification of the transaction made within this scope to third parties to whom personal data are transferred,
- (6) To request the deletion, destruction or anonymization of personal data in case the reasons requiring the processing of personal data disappear, and to notify the third parties to whom the personal data is transferred,
- (7) To object to the occurrence of a result against the relevant persons by analyzing the processed data exclusively through automated systems,
- (8) To demand the compensation of the damage in case of damage due to the unlawful processing of your personal data.

2.2. Situations Outside the Scope of the Right to Apply

In accordance with Article 28 of the Personal Data Protection Law, it will not be possible for the relevant persons to claim their rights in the following cases:

- (1) Processing of personal data by real persons within the scope of activities related to him or his family members living in the same residence, provided

that they are not given to third parties and obligations regarding data security are complied with,

- (2) Processing personal data for purposes such as research, planning and statistics by anonymizing them with official statistics,
- (3) Processing of personal data for artistic, historical, literary or scientific purposes or within the scope of freedom of expression, provided that they do not violate national defense, national security, public security, public order, economic security, privacy of private life or personal rights or constitute a crime,
- (4) Processing of personal data within the scope of preventive, protective and intelligence activities carried out by public institutions and organizations authorized by law to ensure national defense, national security, public security, public order or economic security,
- (5) Processing of personal data by judicial authorities or execution authorities in relation to investigation, prosecution, trial or execution proceedings.

Pursuant to paragraph 2 of Article 28 of the Law on the Protection of Personal Data, it will not be possible for the concerned persons to claim their rights (except the right to claim damages):

- (1) Processing of personal data is necessary for the prevention of crime or for a criminal investigation.
- (2) Processing of personal data made public by the person concerned.
- (3) The processing of personal data is necessary for the execution of supervision or regulation duties and disciplinary investigation or prosecution by the authorized and authorized public institutions and organizations and professional organizations that have the characteristics of public institutions, based on the authority granted by the law.
- (4) Processing of personal data is necessary for the protection of the economic and financial interests of the State regarding budget, tax and financial issues.

3. Application Channels

The applications of the relevant persons regarding the rights arising from the Personal Data Protection Law must be submitted to us in writing in accordance with Article 13 of the Personal Data Protection Law or by other methods to be determined by the Personal Data Protection Board ("Board"):

Application Method	Explanation	Application Address
Web site	Filling in the application form at www.globalexchange.com.tr/tr/ and submitting a copy with wet signature in writing in person or through a notary public	İstanbul Havalimanı Tayakadın Mah. Terminal Cad. No.1 İç Kapı No:740141
Electronic environment	Sending of the relevant person's registered electronic mail (KEP) address, secure electronic signature, mobile signature or by the person	https://www.globalexchange.com.tr/tr/

	concerned via the e-mail address with the extension of the Global Exchange's e-mail address previously notified and registered in the Global Exchange system.	
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4. Contact Information of Relevant Person

Name and surname	
T.R. Identity Number / Nationality, passport number or identification number for foreigners	
Phone number	
E-mail address	
Place of residence or workplace address for notification	
Relationship with Our Company	<input type="checkbox"/> Supplier Official / Employee Parent / Guardian / Representative <input type="checkbox"/> Employee Candidate <input type="checkbox"/> Product or Service Receiver <input type="checkbox"/> Other Please specify: _____

5. Requests That Can Be Made By Relevant Persons

Please choose the subject of your application regarding your personal data from among the ones listed below:

	Issues that can be requested and legal basis	Your choice
1	I would like to know whether my personal data is being processed within your company. (KVKK art. 11/1 (a))	
2	If my personal data is processed, I request information about this data processing activity. (KVKK art. 11/1 (b))	
3	If my personal data is processed, I would like to know the purpose of this data processing and whether it is used in accordance with the purpose of processing.	

	(KVKK art. 11/1 (c))	
4	I request information about third parties whether my personal data is transferred to third parties at home and / or abroad, and if so. (KVKK art. 11/1 (ç))	
5	I request the correction of my incomplete or incorrectly processed personal data before your company / third parties to whom my personal data have been transferred. (Upon request, correct and complementary information / documents must be submitted in order to correct your personal data that you think is incomplete or incorrect.) (KVKK art. 11/1 (d))	
6	I think that the reasons that require the processing of my personal data have disappeared and within this framework, my personal data; - Deletion <input type="checkbox"/> - Extermination <input type="checkbox"/> - Anonymization <input type="checkbox"/> I demand (Please indicate your choice by putting an x.) (KVKK art. 11/1 (e))	
7	I also want my personal data (Request No: 5), which I think to be processed incompletely or incorrectly, to be corrected by third parties to whom it was transferred. (KVKK art. 11/1 (f))	
8	In the case of third parties to whom my personal data (Request No: 5), that I think is processed incompletely or wrongly; - Deletion <input type="checkbox"/> - Extermination <input type="checkbox"/> - Anonymization <input type="checkbox"/> I demand (Please indicate your choice by putting an x.) (KVKK art. 11/1 (f))	
9	I object to the result arising against me by analyzing my personal data, especially through automated systems. (KVKK art. 11/1 (g))	
10	I demand that the damage I have suffered due to the unlawful processing of my personal data be remedied. (KVKK art. 11/1 (h))	

6. Our Company's Procedure and Duration to Respond to Applications

In accordance with Article 13 of the Law on the Protection of Personal Data, our company will finalize the application requests made by the relevant person to our company as soon as possible and within 30 (thirty) days at the latest, free of charge,

depending on the nature of the request. However, if the transaction requires an additional cost, the fee in the tariff determined by the Board may be requested from the relevant persons.

In order to ensure the security of your personal data, our Company may request information from the applicant for the purpose of determining the identity and authorization.

The application of the relevant person may be rejected in the following cases:

- (1) Preventing the rights and liberties of other people
- (2) Require disproportionate effort
- (3) Information being public information
- (4) Endangering the privacy of others
- (5) Existence of one of the situations out of the scope pursuant to the Law on Protection of Personal Data

Please indicate your preference to be notified of our Company's response to your application:

1	I want to receive it in writing.	
2	I want it sent electronically.	

7. Right of Relevant Person to Complain to the Board

Pursuant to Article 14 of the Law on the Protection of Personal Data, in cases where the application is rejected, the response is found to be insufficient or the application is not responded in time, the relevant person may file a complaint to the Board within 30 (thirty) days from the date of learning the response of our Company and in any case within 60 (sixty) days from the date of application.

No complaints can be made to the board without applying to our company.

Relevant Person (Applicant's):

Name and surname:

Application date:

Signature:

Contact information: